NOTICE OF REJECTION OF DEFECTIVE GOODS

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Dear _____,

On _____, we placed an order under purchase order number _____ for the following goods _____. The said goods were delivered on _____. The said goods were found defective for the following reasons: _____ _____.

Through this notice, we reject the delivery of the goods as they are defective and demand a full refund of $_____ including the cost of shipping.

If we do not receive the refund of money within _____ business days from the date of this notice, we will take immediate legal action.

If you need any additional information, you can contact me at _____.

Thank you for your immediate attention.

Very truly,

_____

_____

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